

**August 29, 2017**

The Graham County Commissioners met in regular session Tuesday August 29, 2017 opening to regular session with the flag salute. Commissioner Nelson called the meeting to order with member April Hofstetter and the County Clerk present. Minutes of the August 22, 2017 meeting were read. Commissioner Hofstetter made motion to approve minutes. Commissioner Nelson seconded the motion. Motion carried 2-0.

**Nicodemus**

Thomas Wellington with Brandon Born, Noxious Weed Director, present requested to move the septic tank for First Baptist Church of Nicodemus. The septic tank will be moved across the alley from where it is currently. Brandon advised the septic tank needed to be 100' from any water wells and Thomas would need to apply for a permit at the Health Department.

**Sheriff**

Cole Presley, Sheriff, discussed creating a way to put the County in a position where budget and tax times are not reactionary. A way to manage more effectively and in a controlled manner. Sheriff Presley has been involved with Strategic Planning with Homeland Security Council and the Grand Lodge. Cole requested to begin the preliminary research. Commissioners approved researching a strategic plan for the County.

**Health Department**

Michelle Billips, County Health Administrator, requested to allow Barb Eckols to increase her hours from 19 hours to 30-35 hours per month. Over 30 hours Blue Cross Blue Shield requires the county to allow the position to get Health Insurance. Due to the decrease in Employee Benefits budget for 2018, the Commissioners agreed not to allow any hours over 30 hours. Commissioner Nelson made motion to approve 29 hours for Barb Eckols. Commissioner Hofstetter seconded the motion. Motion carried 2-0. Commissioners will revisit the Health Department secretary hours during the 2019 Budget Planning.

Michelle inquired as to what the Commissioners were planning for the LEPP. If they were going to keep Daniel Thyfault and Brandon Born both on as the Local Environmental Protection Plan employees. Commissioners agreed to continue with Daniel Thyfault and Brandon Born for another 6 months.

Discussion was on time sheets. Deb Keith, Deputy County Clerk joined the meeting at this time. Commissioner Hofstetter made motion to adjourn into Executive Session under the Personnel Exception, discussing personnel matters of non-elected personnel for 10 minutes beginning at 11:30a.m. Commissioner Nelson seconded the motion. Motion carried 2-0. Commissioners returned to open session.

**Miscellaneous**

Commissioner Hofstetter made motion to approve 3 mandatory refund and abatement orders# 2017000054, 55, & 57 with valuation of 10,779 and tax dollars \$857.90. Commissioner Nelson seconded the motion. Motion carried 2-0.

Commissioner Hofstetter made motion to appoint Michael Holmes to serve as Nicodemus Township treasurer. Commissioner Nelson seconded the motion. Motion carried 2-0.

Accounts payable vouchers and checks were approved and signed.

As there was no further business to discuss Commissioner Nelson made motion to adjourn. Commissioner Hofstetter seconded the motion. Motion carried 2-0.

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Jana Irby, County Clerk

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Jason Nelson, Chairman