

November 29, 2016

The Graham County Commissioners met in regular session Tuesday November 29, 2016 opening at regular session with the flag salute.

Chairman Davignon called the meeting to order with all members and the County Clerk present. Also in attendance was Jason Nelson. Minutes of the November 22, 2016 meeting were read. Commissioner Scott made motion to approve the minutes. Commissioner Toll seconded the motion. Motion carried 3-0.

Hospital

Melissa Atkins, Graham County Hospital Administrator, reported the hospital is currently looking at other software companies. The Hospital has been interviewing individuals for the Radiology Technician.

Miscellaneous

Tom Wellington reported the National Parks service is getting ready to install Wayside signs and making it handicap accessible at the old school house in Nicodemus. His concern is about water drainage and needing a culvert installed. Commissioners advised they will contact the Road & Bridge Supervisor. Tom also reported they are needing help with a septic system. He requested Road & Bridge to dig the ditch and ground to put the tank in.

Commissioner Toll made motion to make an addendum to the Employee Handbook to limit spending, without prior approval, per purchase to \$500.00 for all departments except the Road & Bridge Department which limit will be \$1000.00. Commissioner Davignon seconded the motion. Commissioner Scott voted Nay. Motion carried 2-1.

Commissioner Scott made motion to implement the following policies: Winter Weather policy and Procedures, Bloodborne-Pathogens Exposure Control, Emergency Action Program, Lockout/Tagout System procedure. Commissioner Toll seconded the motion. Motion carried 3-0.

Accounts payable vouchers and checks were approved and signed.

Colton Cochran, Midwest Connect, presented bids on Postage Meter machines. Jerilyn Keith, Treasurer, Kameo Smith and Shelly Reynolds arrived at this time. Commissioners also reviewed bids from Pitney Bowes. No action taken.

Tom Wellington returned to the meeting at this time with Road and Bridge Supervisor in attendance. He requested some help with installation of a septic tank. Commissioners suggested Tom to check with the Graham County Foundation on funding to help with this project.

Road & Bridge

Wayne advised of road closed signs on a road in north Graham County that is maintained by Norton County. Commissioners advised Wayne to check on the status of this situation with Norton County.

Wayne reported they are having computer problems and discussed getting on the same program the Courthouse is on with Nex-Tech. No action taken.

As there was no further business to discuss Commissioner Toll made motion to adjourn. Commissioner Scott seconded the motion. Motion carried 3-0.

Jana Irby, County Clerk

Roger Davignon, Chairman